



**St. Patrick's Episcopal Day School**  
 One Church Road Thousand Oaks, CA 91362  
 Tel. 805-497-1416 Fax. 805-496-8331

**Confidential Teacher Recommendation Form**

*Please return this form to St. Patrick's on or before February 15*

**Parents: Please complete this top portion before giving the form to your child's teacher.**

Applicant's Name \_\_\_\_\_ Candidate for Grade \_\_\_\_\_ in September 2009

Teacher's Name \_\_\_\_\_

School's Name \_\_\_\_\_ School Phone \_\_\_\_\_

**This section is to be completed by the child's teacher and returned by February 15**

IN WHAT GRADE(S) AND SUBJECT(S) DID YOU TEACH THE APPLICANT? \_\_\_\_\_

St. Patrick's Episcopal Day School is a coeducational day school for students of ability and good character. We seek to enroll those students who are sincere in their desire to undertake a strong academic program and who are prepared to accept the responsibilities of participation in a caring school community.

Please fill out both sides of this form so we can evaluate this applicant effectively. Your observations assessing both academic and personal qualities of a student are useful. Please comment on his or her work habits, classroom behavior and integrity. We are particularly interested in your evaluation of the student's peer relations, generosity, patience and respect for others. Feel free to attach a letter if you have extended comments.

|   | <b>Not Recommended</b> | <b>Without Enthusiasm</b> | <b>Fairly Strongly</b> | <b>Strongly</b> | <b>Enthusiastically</b> |
|---|------------------------|---------------------------|------------------------|-----------------|-------------------------|
| <b>For Academic Promise</b>               |                        |                           |                        |                 |                         |
| <b>For Character and Personal Promise</b> |                        |                           |                        |                 |                         |
| <b>Recommendation for Admission</b>       |                        |                           |                        |                 |                         |

*Your comments are used solely for the admission process, are held in strictest confidence, and do not become part of a student's permanent record. Although we are unable to acknowledge this recommendation individually, we are well aware of how much time and thought completing forms of this sort requires. We thank you in advance for the help your comments will provide. Please feel free to telephone me if there is any information you would prefer to discuss.*

*Eileen Doyle, Head of School, St. Patrick's Episcopal Day School*



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**RECOMMENDATION FORM FOR TEACHERS**

Applicant's Name: \_\_\_\_\_ For Grade \_\_\_\_\_ September 2009

|  |                                |  |   |                                 |
|--|--------------------------------|--|---|---------------------------------|
| <i>Academic Achievement</i>                      | <i>Below expectations</i>      | <i>Fair</i>                            | <i>Good</i>                                   | <i>Outstanding</i>              |
| <i>Ability to work in a group</i>                | <i>Has great difficulty</i>    | <i>Sometimes has difficulty</i>        | <i>Usually effective</i>                      | <i>Always works well</i>        |
| <i>Ability to work alone.</i>                    | <i>Has great difficulty</i>    | <i>Needs help frequently</i>           | <i>Needs help occasionally.</i>               | <i>Always works well</i>        |
| <i>Participation in discussion</i>               | <i>Rarely contributes</i>      | <i>Wants to dominate</i>               | <i>Contributes occasionally</i>               | <i>Joins in readily</i>         |
| <i>Classroom conduct</i>                         | <i>Frequent disruptions</i>    | <i>Occasional misconduct</i>           | <i>Usually good behavior</i>                  | <i>Good conduct</i>             |
| <i>Written expression</i>                        | <i>Poor</i>                    | <i>Limited</i>                         | <i>Good</i>                                   | <i>Excellent</i>                |
| <i>Ability to express ideas orally</i>           | <i>Limited</i>                 | <i>Has some difficulty</i>             | <i>Good</i>                                   | <i>Exceptional</i>              |
| <i>Daily preparation</i>                         | <i>Poor</i>                    | <i>Fair</i>                            | <i>Good</i>                                   | <i>Excellent</i>                |
| <i>Use of time</i>                               | <i>Uses poorly</i>             | <i>Occasionally wastes</i>             | <i>Usually uses well</i>                      | <i>Always uses effectively</i>  |
| <i>Follows directions</i>                        | <i>Rarely</i>                  | <i>Needs much explanation</i>          | <i>Occasionally needs help</i>                | <i>Quickly and efficiently</i>  |
| <i>Critical thinking</i>                         | <i>Limited</i>                 | <i>Fair</i>                            | <i>Frequently perceptive</i>                  | <i>Exceptionally perceptive</i> |
| <i>Seeks help when needed</i>                    | <i>Rarely</i>                  | <i>Occasionally</i>                    | <i>Usually</i>                                | <i>Always</i>                   |
| <i>Effort/drive</i>                              | <i>Limited</i>                 | <i>Sporadic</i>                        | <i>Usually good</i>                           | <i>Maximum</i>                  |
| <i>Attention span</i>                            | <i>Easily distracted</i>       | <i>Occasionally distracted</i>         | <i>Usually good</i>                           | <i>Exceptionally good</i>       |
| <i>Leadership potential</i>                      | <i>A follower</i>              | <i>Leads when given responsibility</i> | <i>Seeks opportunities and uses them well</i> | <i>A natural leader</i>         |
| <i>Initiative</i>                                | <i>Never initiates</i>         | <i>Rarely shows initiative</i>         | <i>Occasionally initiates</i>                 | <i>Often initiates</i>          |
| <i>Stability</i>                                 | <i>Easily frustrated</i>       | <i>Seeks much attention</i>            | <i>Somewhat tense</i>                         | <i>Stable</i>                   |
| <i>Curiosity</i>                                 | <i>Limited</i>                 | <i>Occasional</i>                      | <i>Frequent</i>                               | <i>Consistent</i>               |
| <i>Imagination</i>                               | <i>Little</i>                  | <i>Fair</i>                            | <i>Active</i>                                 | <i>Highly developed</i>         |
| <i>Integrity</i>                                 | <i>Questionable</i>            | <i>Usually trustworthy</i>             | <i>Trustworthy</i>                            | <i>Highly developed</i>         |
| <i>Consideration of Others</i>                   | <i>Rarely considerate</i>      | <i>Usually considerate</i>             | <i>Considerate</i>                            | <i>Extremely thoughtful</i>     |
| <i>Social adjustment with peers</i>              | <i>Relates poorly</i>          | <i>Has occasional problems</i>         | <i>Usually relates well</i>                   | <i>Healthy relationships</i>    |
| <i>Sense of humor</i>                            | <i>Rarely laughs or smiles</i> | <i>Fair</i>                            | <i>Good</i>                                   | <i>Delightful</i>               |
| <i>Self-confidence</i>                           | <i>Needs much reassurance</i>  | <i>Appears overly confident</i>        | <i>Needs some support</i>                     | <i>Positive self-image</i>      |
| <i>Parent participation in child's education</i> | <i>Rarely involved</i>         | <i>Overly involved</i>                 | <i>Sometimes involved</i>                     | <i>Appropriately involved</i>   |
| <i>Parent cooperation</i>                        | <i>Unknown</i>                 | <i>Uncooperative</i>                   | <i>Fair</i>                                   | <i>Good</i>                     |
| <i>Parent expectations</i>                       | <i>Unknown</i>                 | <i>Unrealistic</i>                     | <i>Realistic</i>                              | <i>Other</i>                    |

Would you like us to call you to discuss this student in greater detail? (Circle one.) YES NO

\_\_\_\_\_  
 Teacher's Signature

\_\_\_\_\_  
 Telephone Number

\_\_\_\_\_  
 Date